## ROLES OF TEACHERS, LEARNERS, PARENTS AND SCHOOLS FOR ONLINE LEARNING





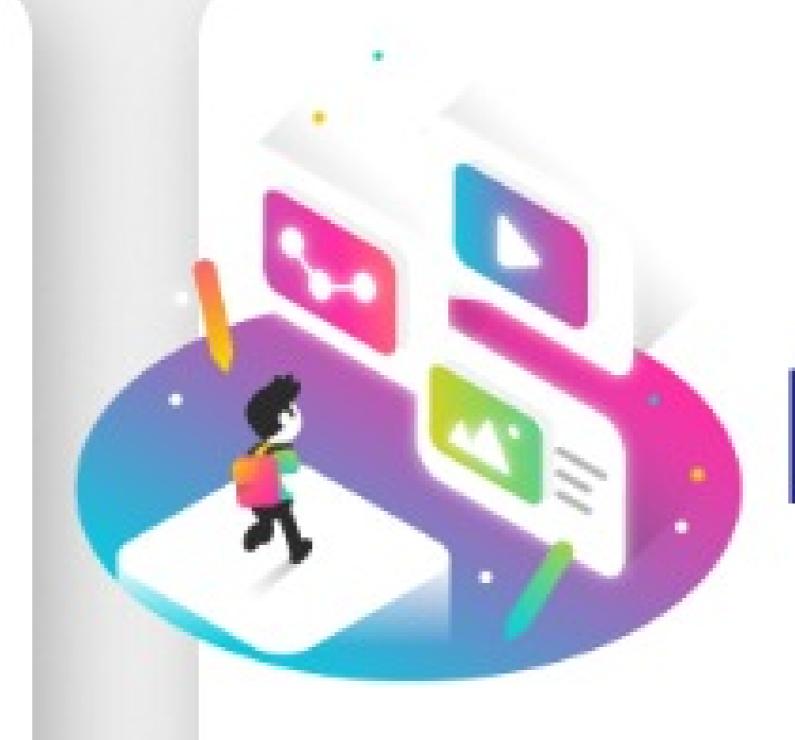
## School

- Determine how learners will receive technology support at home
- Create an online workflow document for teachers and parents
- Ensure teachers are prepared and provided with suitable training in order to deliver online learning
- Practice online learning delivery
- Create a structure for online lessons
- Communicate expectations of teachers and learners
- Create a checklist or resource documents to help parents help their children with online learning
- Check all platforms and applications that will be used to ensure all learners have access
- Create opportunities to establish PLCs and Communities of Practice
- Maintain positive morale and facilitate the process for a smooth transition to online learning



## Teacher

- Commit to lesson scheduling times
- Be present and available online during your scheduled sessions.
- Provide regular and constructive feedback to learners
- Communicate with learners using relevant platforms
- Provide a range of activities and learning opportunities during periods of school closure
- Provide resources to support learning
- Create and share learning resources
- Communicate with parents and schools regarding learning process and progress
- Maintain positive morale and good digital citizenship
- Create a learning checklist for learners
- Communicate learning checklist with parents
- Monitor morale and workload of the the learners, adjust if necessary
- Be a lifelong learner



## Learner

- Check agreed learning platforms to access assigned resources and work
- Join live online sessions scheduled at specific times of the day
- Read, watch and work through resources provide by your teacher
- Engage and complete tasks and assignments set for you
- Ask questions and communicate with your teachers using the relevant platforms platforms
- Complete the tasks set by the due date
- Engage with teachers during Q & A sessions
- Be a good digital citizen



- Create a conducive environment at home for learning to take place
- Provide accessibility and internet connectivity for online learning and engagement to take place
- Communicate with your child's teachers regarding lesson scheduled times
- Maintain positive morale and ensure good digital citizenship
- Motivate and support your child during this transition period
- Reinforce learning checklist provided by teachers
- Ensure your child is completing and submitting tasks due
- Keep an eye on your child's progress and note oppprtunities and barriers in learning





